

PRICING SHEET

meeting rooms

Room A	Room B	Room A & B
Size: 25' x 30'	Size: 25' x 30'	Size: 50' x 30'
*Capacity: 36 classroom 50 theatre	*Capacity: 36 classroom 50 theatre	*Capacity: 72 classroom 100 theatre
Half Day: \$350	Half Day: \$350	Half Day: \$500
Full Day: \$475	Full Day: \$475	Full Day: \$800

*Ask us about additional room setup options. Meeting room cost *includes* audio visual equipment listed below.

Evening Meeting Room Rental Rates: Evening meetings or events (any event starting at or after 4 pm) less than four hours will be charged a \$150 per hour room rental rate. Any reservation made for in excess of 4 hours will be charged the full day rate, including evening events (any event starting at or after 4 pm). Rental Rate Adjustments: The Dorsey Ewald Conference Center reserves the right to charge 50 percent above the stated rental rates and/or require a food and beverage minimum for any meetings or events scheduled between the hours of 10 am - 2 pm, due to the inability to rent the meeting space prior to or after the meeting. Deposit: A 50 percent deposit of the room rental fee is required to confirm the meeting space. The deposit is non-refundable.

audio visual

Included with room rental fee:

- LCD projector
- High-speed wireless internet access
- DVD, CD and VHS players
- Podium and wired microphone with media controls
- Screen
- Ceiling-installed speakers and sound system
- Whiteboards

Available at an additional cost:

- Flipchart – \$30 each
- Overhead projector – \$50
- LCD remote – \$30
- Laser pointer – \$30
- Lavalier or wireless microphone – \$50
- Extension cords – \$10 each
- Laptop computer – \$200
- Polycom conference call system – \$200
- Black and white copies – \$0.15 each
- Color copies – \$0.30 each
- Fax (local and long distance) – \$0.30 per page

food & beverage

Exclusive catering available from Cossetta Eventi and Wells Catering. Full service or drop off catering available.

Contact us for specific food menu options and prices

Contact us for liquor and bar options and pricing

Food and beverage prices do not include service charge, sales tax, or applicable delivery or fuel charges

**WELLS
CATERING**



All prices listed are subject to change without notice.

CONVENIENCE · INNOVATION · VALUE

Visit www.ewald.com to book your event.

1000 westgate drive st. paul, mn 55114 p. 651.203.7243 f. 651.290.2266

Prices effective January 1, 2010